

1/2 Price Shipping & Handling

Each Month You Can Receive this Benefit!

Receive 1/2 Price Shipping & Handling When You:

- Designate your SmartOrder date to process on the 7th of each month.
- And
- Have an order totaling between \$159 SV and \$249 SV (Bronze & Gold discounts excluded).
- The handling charge is reduced 50% and the shipping charge is reduced 50% (up to \$10 max).
Please refer to your Eniva Career Path booklet for full program details.

Reminder: • Your SmartOrder must process automatically on the 3rd or 6th of the month.

How to MODIFY your SmartOrder:

1) CALL Eniva Customer Service:

Call Eniva Customer Service prior to your SmartOrder date and ask an Eniva Customer Service Agent to help you modify your SmartOrder. **Toll Free: 1-866-999-9191 / Minneapolis Area: 763-795-8870**

or 2) ONLINE Please follow these steps to MODIFY your SmartOrder online: www.eniva.com

- a. Login to your Personal Online Office, and click on **"My Account"** in the top menu bar (below your name/address).
 - Then, click on **"SmartOrder Settings"** from the Account Settings section.
 - From there, you will be taken to your SmartOrder settings page. Your **SmartOrder details** will appear under a **highlighted light blue bar**.
 - Click on the **"edit"** link at the end. Note: Do NOT click on "Add a New Recurring Order" unless you want more than one SmartOrder on file.
- b. Click on the link **"Click here to update items in your Recurring SmartOrder"** at the top of the page.
- c. **Choose the items you would like to add** to your SmartOrder by adding the quantity into the box next to the item description. Find your desired items by category — click on the blue links to the left (ex: Targeted Nutrition).
- d. You may **remove items** by clicking on the **"Remove"** link under each product from the GREEN Recurring SmartOrder Cart on the right hand side of the page (all chosen SmartOrder products will be displayed there).
- e. When finished adding/removing products, click on the **"Update/Save Recurring SmartOrder"** button in the Recurring SmartOrder Cart section.
- f. Your chosen items will be displayed in a BLUE box at the top of the page. If correct, **proceed to verifying** shipping address, shipping method and payment method.
- g. The last step is to once more **verify** that all information is correct. **Choose the date** you want the SmartOrder to process and finally click on **"Update Recurring SmartOrder."**
- h. If you have successfully updated the SmartOrder, you will receive a **"Thank You"** message on the confirmation page, along with an order number (this is not an invoice number).

Thank you for your time and efforts!! — Enjoy the savings!

